

EXECUTIVE BODY FOR THE CONVENTION ON  
LONG-RANGE TRANSBOUNDARY AIR POLLUTION  
Bureau to the Executive Body

**REPORT OF THE MEETING OF THE BUREAU  
TO THE EXECUTIVE BODY FOR THE CONVENTION  
6.00 p.m. 29 November 2004, Geneva**

**Prepared by the secretariat in consultation with the Chairman**

1. The third meeting of the Bureau in 2004 was chaired by the Chairman of the Executive Body, Mr H Dovland (Norway), and was attended by Vice-Chairmen Mr R Ballaman (Switzerland), Mr P Széll (United Kingdom), Mr J Schneider (Austria), Mr L Lindau (Sweden), Mr H Gregor (Germany), Mr M. Vainio (European Commission) and Ms P Farnsworth (Canada). Mr K Bull attended for the UNECE secretariat. Apologies were received from Mr I. Mojik (Slovak Republic).
2. The Chairman stressed the meeting was to be short and focused upon the preparations for the Executive Body session especially the 25th anniversary special event.

I. NOTE OF THE BUREAU MEETING OF THE 13 SEPTEMBER 2004  
(EBBUREAU/2004/2) INCLUDING MATTERS ARISING NOT ELSEWHERE ON AGENDA

3. The secretariat indicated that the note of the previous meeting had not yet been circulated. It would be circulated as soon as possible together with the note of the present meeting.

II. TWENTY-SECOND SESSION OF THE EXECUTIVE BODY

4. The Bureau discussed the agenda items and the timetable for the rest of the session. The Chairman hoped that the efficient discussions on the early agenda items would enable the final day of discussions (on Thursday 2 December) to be completed without problems. The Bureau felt that this could be achieved.
5. The secretariat noted that all documents had been prepared for the session on time but some reports for the special session were still in transit. It was hoped they would all be available on 1 December.
6. The Bureau discussed the preparations for the special event to ensure that all plans discussed previously had been taken care of. It was agreed that speakers would be invited to use the lectern, and that the speakers for each part of the event would join the Chair and secretariat at the Chair's table. The secretariat would manage the Powerpoint presentations. Coffee breaks and the

reception had been organized as planned. Nearly 30 statements had been received from Environment Ministers.

### III. ELECTIONS

7. The Bureau discussed the possibilities for nominations for two new Vice-Chairs to replace Mr Lindau and Mr Mojik. Members of the Bureau agreed to hold further informal consultations with delegations and with possible candidates before this agenda item was taken.

8. The Bureau also discussed the possibilities for a new member of the Implementation Committee. It noted that other members of the Committee had agreed to continue for 2005.

### IV. OTHER BUSINESS

9. No issues were raised under this item.

### V. DATE, TIME AND PLACE OF NEXT MEETING

10. It was agreed that a meeting should be held in the first half of 2005. This could be in association with a CAFE Steering Group meeting in Brussels on 10-11 May 2005. This would also provide a good opportunity to hold a High-level Coordinating Group meeting with the CAFE secretariat at the same time. It was proposed that 12 May would be suitable for such meetings and the secretariat was invited to discuss arrangements with the European Commission's CAFE secretariat.