Introduction

1. This document sets out the provisional programme for the first consultation and a training session for points of contact for the purpose of accident notification and mutual assistance designated within the UNECE Industrial Accident Notification System.

2. Background information and logistical details were contained in an earlier document – a note by the delegation of Slovakia and the Convention’s secretariat (CP.TEIA/2003/7).

3. The consultation and the training session are held under the auspices of the United Nations Economic Commission for Europe (UNECE), within the framework of the Conference of the Parties to the Convention on the Transboundary Effects of Industrial Accidents (Industrial Accidents Convention).

4. The consultation and training session will be organized by the Ministry of Environment, the Office of Civil Protection of the Ministry of Interior and the Slovak Environmental Agency.
**Objectives of the consultation and training session**

5. The key objectives are to provide a forum for:

   (a) Reviewing the effectiveness of the UNECE IAN System on the basis of the results of the System’s tests carried out in recent years and an additional test to be carried out before the consultation and training session in Bratislava;

   (b) Sharing of experience in the functioning and organization of work of a point of contact;

   (c) Discussion on links and possible harmonization of the UNECE IAN System with other systems, in particular with existing alarm systems within international river commissions;

   (d) Practical training of personnel of points of contact; and

   (e) Discussion on whether a manual for points of contact should be drawn up.

**Dates and venue**

6. The consultation and the training session will take place from 10 to 11 November 2003 at Bratislava at the invitation of the Government of Slovakia.

7. They will be held at the Conference Centre of the Slovak Ministry of Foreign Affairs “SUZA” at the following address:

   Drotárská cesta 46
   SK-81104 Bratislava
   Tel: + 421 2 59354114
   Fax: + 421 2 62801843
   E-mail: manager@suza.sk

**Provisional programme of the consultation and training session**

8. The provisional programme is given in the annex to this document.
PROVISIONAL PROGRAMME

OF THE CONSULTATION AND A TRAINING SESSION
FOR POINTS OF CONTACT FOR THE PURPOSE OF ACCIDENT NOTIFICATION
AND MUTUAL ASSISTANCE DESIGNATED WITHIN
THE UNECE INDUSTRIAL ACCIDENT NOTIFICATION SYSTEM

Sunday, 9 November 2003

Arrival of participants to Bratislava

Monday, 10 November 2003

09.00 – 09.30  Registration of participants

09.30 – 10.00  Opening and welcome Session:

Mr. Laszlo Miklos, Minister of Environment of the Slovak Republic;

Mr. Ernst Berger, Chairperson of the Conference of the Parties to the UNECE Convention on the Transboundary Effects of Industrial Accidents, Switzerland

Mr. Sergiusz Ludwiczak, United Nations Economic Commission for Europe

Election of the Meeting Chairman

10.00 – 13.00  Session I: Enhancement of the effectiveness of the UNECE Industrial Accident Notification System (UNECE IAN System)

10.00 – 10.20  Overview of the UNECE IAN System

Mr. Sergiusz Ludwiczak, Secretary of the Conference of the Parties to the UNECE Convention on the Transboundary Effects of Industrial Accidents

10.20 – 11.00  Results of tests of the UNECE IAN System performed by points of contact of Switzerland, Poland, Croatia and Hungary (incl. discussions)

Mr. Dominique Rauber, Head of International Affairs, National Emergency Operations Centre, Switzerland

Mr. Ryszard Grosset, Deputy Chief Commandant of the State Fire Service and Deputy Chief of the National Civil Defence, Poland

Representative of Croatia

Mr. Imre Varga, National Centre for Industrial Accidents, National Directorate General for Disaster Management, Ministry of Interior, Hungary
11.00 – 11.30  **Coffee break**

11.30 – 13.00  Results of the most recent test performed by Slovakia and Discussion of the results

_Mr. Milan Sisulak, Director, Office of Civil Protection, Ministry of Interior, Slovakia_

13.00 – 14.30  **Lunch**

14.30 – 16.30  **Session II: Practical training of personnel of points of contact**

14.30-14.45  Introduction to the UNECE early warning, information and assistance request reports

_Mr. Ernst Berger, Head of Section on Safety of Installations, Agency for the Environment, Forests and Landscape, Switzerland_

14.45-15.00  Presentation of the scenario of a simulated industrial accident for the purpose of the training session

_Mr. Ryszard Grosset, Deputy Chief Commandant of the State Fire Service and Deputy Chief of the National Civil Defence, Poland_

15.00-16.10  Hands-on training session – completing the UNECE early warning, information and request reports – moderated by:

_Mr. Ernst Berger and Mr. Ryszard Grosset_

16.10-16.30  Conclusion of the training session

16.30 – 17.00  **Coffee break**

17.00 – 18.00  **Session III: Experience of different national points of contact with their alarm systems within the framework of the Industrial Accident Convention**

17.00 – 17.20  Tasks of the Hungarian point of contact within the framework of the Industrial Accidents Convention

_Mr. Imre Varga, National Centre for Industrial Accidents, National Directorate General for Disaster Management, Ministry of Interior, Hungary_

17.20 – 17.40  Experience of the Belarusian point of contact in fulfilling the tasks under the Industrial Accidents Convention

_Mr. Mikhail Nestser, Head of Department of Operational Management of Forces and Assets, Ministry for Emergency Situations, Belarus_
17.40 – 18.00  Experience and future challenges for the points of contact in the Caucasian UNECE member countries

*Mr. Mutallim Abdulhasanov, Ministry of Ecology and Natural Resources, Azerbaijan*

**Tuesday, 11 November 2003**

**09.00 – 12.00**  Session III (continued)

09.00 – 09.20  Organization of the Swiss point of contact within the framework of the Industrial Accidents Convention and its cooperation with other alarm and early warning systems

*Mr. Dominique Rauber, Head of International Affairs, National Emergency Operations Centre, Switzerland*

09.20 – 09.40  Alarm and early warning systems within international river commissions and links with the UNECE Industrial Accident Notification System – possible cooperation

*Speaker to be determined*

09.40 – 10.00  The national warning and alarm system for nuclear power plants in Slovakia and its role in the Centre for Nuclear Safety for Central and Eastern Europe

*Mr. Lubos Tomík, Executive Director, Centre for Nuclear Safety for Central and Eastern Europe*

**10.00 – 10.30**  Coffee break

**10.30 – 12.00**  Concluding Session:

**Identification of major obstacles and future challenges to improve the effectiveness of the UNECE Industrial Accident Notification System**

**Elaboration of recommendations of the points of contact for submission to the Conference of the Parties**

**12.00 – 13.30**  Lunch

**13.30 – 16.30**  Introduction and visit to the headquarters of the Slovak point of contact

*Mr. Milan Sisulák, Director, Office of Civil Protection, Ministry of Interior, Slovakia*

**16.30 – 16.45**  Closing of the Meeting

*Departure of Participants*