



INFORMATION NOTE

FIRST EASTERN EUROPE REGIONAL MEETING ON THE 10 YEAR FRAMEWORK OF PROGRAMMES ON SUSTAINABLE CONSUMPTION AND PRODUCTION

GENEVA, SWITZERLAND - 27 OCTOBER 2014

1. VENUE AND PROGRAMME OF THE WORKSHOP

The meeting is organised with the financial support of the European Union and the Government of Sweden, by the United Nations Environment Programme (UNEP) serving as the 10YFP Secretariat, and convened by Romania and the Russian Federation representatives for Eastern Europe in the 10YFP Board. The meeting will take place back to back with the 20th Session of the UNECE Committee on Environmental Policy, which will start on 28 October 2014.

The meeting will be held at **the Palais des Nations, Room VIII** (Building A, floor 3) and will start at **09:30** a.m with the “Welcome coffee” followed by the Session 1 at 10:00 a.m. Participants are recommended to arrive an hour earlier at **Pregny gate** (14 avenue de la Paix) to get their entrance badges as there are a lot of meetings going on this day and there might be long waiting time. Please, bring the signed copy of the Conference Registration Form and the passport with you in order to obtain the entrance badge.

For the additional information about the Room and the entrance location, please consult the attached Palais Map.

The meeting will have simultaneous interpretation in English and Russian.

2. LUNCH

Lunch time: 1:00 - 3:00 pm . For the 10 YFP on SCP National Focal Points & Stakeholder Focal Points the Session 3 will be followed by the briefing session at **02:30**.

Please note that lunch will not be provided. There are bar, cafeteria and restaurant within the premises of the Palais for lunch.

3. DSA FOR UNEP FUNDED PARTICIPANTS

DSA, which covers the cost of accommodation, meals and any other miscellaneous expenses including visa fees, will be paid during the afternoon. Participants will need to give a copy of their passport and their boarding passes of the flight from home country to Geneva to the organizers in order to receive the DSA.



4. LIABILITY AND INSURANCE

The organizers will not take any responsibility for injuries or damages involving persons or property during the workshop. Participants are advised to get their own personal insurance prior to coming to Geneva.

5. CONTACTS

For any additional information on meetings logistics, or any other assistance please contact:

- Ms. Laurence Janin, UNEP Regional Office for Europe

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For any urgent matters, please contact:

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