Technical Advisory Group

Report of Task Force on the Terms of Reference (ToR)

Presented by John Ritter

UNECE
EGRC Fourth Session
Geneva, 24 April, 2013
Terms of Reference for the Technical Advisory Group

- Background
- Task Force Members
- Development Process
- Critical Components
- Status and Timeline
Terms of Reference - Background

- 7th Session of AHGE Recommended Establishment of a Technical Advisory Group
  - Assist and Advise on UNFC-2009 Interpretation and Application

- 1st Session of EGRC requested Bureau to Progress Development of a Mandate and Rules of Procedure
  - Prioritization Recommended by EGRC in its 3rd Session

- In May 2012, several EGRC participants volunteered to Develop Draft Terms of Reference for the 4th Session of the EGRC
Outcome of Review of UNECE Reform of 2005 and UNFC Governance

- 65th ECE Session, 9-11 April 2013, concluded rework on UNFC:

Concrete Activities

*Inter alia* … “Develop proposals on how to conduct on-going maintenance, technical advice, guidance and periodic updates to UNFC in order to ensure the system remains relevant, useful, and operates efficiently in light of on-going technological developments including in the field of carbon capture and storage.”
Terms of Reference for the Technical Advisory Group

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Task Force Members

- Leesa Carson
- Carolina Coll
- Mucella Ersoy
- David MacDonald
- John Ritter (Chair)

- Charlotte Griffiths – Overall Support
Terms of Reference for the Technical Advisory Group

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Terms of Reference Development Process

- Convene Task Force to Initiate Process
- Generate High-level Outline on Critical Components
- Allocate Responsibilities among Task Force Members for Component Description
- Consolidate Allocated Results
- Jointly Review Components for Integration
- Cycle with Bureau for Final Draft
- Review with EGRC at 4th Session (In Progress)
- Incorporate Consensus Advice and Obtain Bureau Concurrence (To Be Completed)
- Issue Final Document (To Be Completed)
Terms of Reference
Development Timeline To-date

- Task Force Kickoff - 27 June
- Development of First Draft
- First Draft Delivered to Bureau - 4 October
- Cycle with Bureau
- Final Draft Posted - 5 April
- EGRC Meeting - 24 April
Terms of Reference for the Technical Advisory Group

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- Status
What Are “Terms of Reference”?

- When Groups Are Established, a Set of Guidelines within which They Function Are Required
  - These Guidelines Are Referred to as “Terms of Reference”

- These Terms Are Referred to, Ensuring the Group Carries Out It’s Duties

- “Terms of Reference" Set Out the Aims, Objectives and Responsibilities for the Working Group
Terms of Reference

Critical Components

• **Group Name**

• **Type**
  – **Standing**, Ad Hoc or Advisory
  – 5-year Mandate

• **Mission**
  – To provide technical advice and assistance to the Stakeholder on the interpretations and/or applications of the United Nations Framework Classification for Fossil Energy and Mineral Reserves and Resources 2009 (UNFC-2009)*.

* Or subsequent amended versions
Terms of Reference
Critical Components (Cont.)

• **Scope**
  – Provide Assistance and Advice on Interpreting, Applying and/or Mapping to UNFC-2009 (or subsequent amended versions)
  – Present or Train as Needed
  – Review Results of Mapping Initiatives
  – Report to Bureau then to EGRC
  – Compile and Evaluate Stakeholder Recommendations
  – Review Draft Bridging Documents

• **Meetings**
  – The Technical Advisory Group Will Meet as Often as Required and at Least Once Every Quarter.
    – Via Audio or Teleconference
    – Once per year in person at Annual EGRC Meeting
    – Meeting Minutes Posted to ECE Website
  – An Annual Report Will Be Prepared
Terms of Reference
Critical Components (Cont.)

• **Resources and Budget**
  – Serviced by the ECE Secretariat
  – Not Paid or Funded by the ECE

• **Authority**
  – No Direct Decision-making Authority
  – Recommendations Developed Through Group Consensus

• **Membership**
  – Determined by the Bureau
  – Diverse Stakeholder/Worldwide Representation
    – Will include an IAEA, CRIRSCO and SPE Member
    – Representatives from the Industry, Government and Finance Sectors
  – Two-year term, Including the Chair
  – Six to Eight Members in total
Terms of Reference
Critical Components (Cont.)

- **Deliverables**
  - Meeting Report/Minutes
  - Annual Report

- **Review Cycle**
  - The Terms of Reference Will Be Reviewed for Applicability Upon Sanction of the Technical Advisory Group
  - Reviewed Annually Thereafter
Questions?