

**ECONOMIC COMMISSION FOR EUROPE**

**EXECUTIVE COMMITTEE**

Ninety-third Meeting  
Geneva, 26 September 2017

Item 8

Informal Document No. **2017/50**

**Extrabudgetary projects**

**Strengthening the capacity of the Government of Belarus  
in sustainable housing and land management  
(Country Profile of Belarus)**

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

TECHNICAL COOPERATION PROJECT FORM

PART I. Planning

|  |            |  |
|--|------------|--|
| <b>Project title and project number:</b> Strengthening the capacity of the Government of Belarus in sustainable housing and land management (Country Profile of Belarus)   |            |  |
| <b>Expected timing/ duration:</b> October 2017 – September 2018 (12 months)  |            |  |
| <p><b>Objective and brief summary of the project:</b></p> <p>The objective of the project is to strengthen capacity of the Government of Belarus in developing policies for sustainable housing and land management through the preparation of Country Profile on Housing and Land Management for Belarus. The UNECE Committee on Housing and Land Management produces country profiles on the housing and land management sector, undertaken at the request of UNECE member States. Country Profiles are important instruments for Governments to assess their policies, strategies, and institutional and financial frameworks for the sectors mentioned. They contain a strategic analysis of the housing and land management sectors, drafted by independent international experts in cooperation with a group of national experts appointed by Governments of the recipient countries.</p> <p>The objective of the project will be achieved by implementing the following activities:</p> <p>A1.1. Preliminary mission to agree with the Government on the scope, objective, specific content and timeline of the preparation of the Country Profile;</p> <p>A1.2. Fact finding/research mission to undertake interviews with government officials and other stakeholders to collect information and data;</p> <p>A1.3. Analysis and drafting of chapters of the Country Profile by the international experts, with the support of national experts, with policy recommendations.</p> |            |  |
| <p><b>Expected results of the project:</b></p> <p>EA1. Improved assessment of housing and land management sectors in Belarus</p>   |            |  |
| <p><b>Target group and beneficiaries of the project:</b></p> <p>The beneficiary country is Belarus, and the primary target group is the national government of Belarus. Local authorities, NGOs, academia; and international organizations active in housing and land management in Belarus will also have access to the project.</p>  |            |  |
| <p><b>Justification of project and its relationship to the programme of work:</b></p> <p>The project is directly linked to the Expected Accomplishment (a) “Improved capacity for formulation and implementation of evidence-based policies in housing, urban development and land management” of the Subprogramme 8 “Housing, land management and population” of the proposed Strategic Framework for 2016-2017 and 2018-2019. The Government of Belarus requested UNECE to prepare a country profile on 2 December 2015. The Committee, at its 76th session accepted this request (ECE/HBP/184). Country profiles provide a strategic analysis of the housing and land management sectors and result in policy recommendations for improving policies and practices.</p>   |            |  |
| <p><b>Estimated UN regular budget resources (work months of RB staff/level of Staff):</b></p> <p>1.5 month of RB/P4, 2 months of RB/G4</p>   |            |  |
| <b>Donor</b>   |            | <b>Amount (US\$)</b>                                       |
| The Russian Federation   |            | 70,000   |
| <b>Project Manager:</b><br>Gulnara Roll  | 14.08.2017 | <b>Section/Division:</b> Forests, Land and Housing         |
| <b>11. Cleared by Programme Management Unit:</b><br>Catherine Haswell<br><b>Acting Director</b>  | 14.08.2017 | <b>12. Approved by EXCOM<sup>1</sup></b><br><br>26.09.2017 |

<sup>1</sup> See paragraph 31 (a) of Commission decision A(65).

**Annex**  
**Results-based budget for the extra-budgetary project**

| <b>Part I. Planning</b><br>(to be filled in before submission to EXCOM)    |  |   | <b>Part II. Implementation</b><br>(to be used for reporting on progress in the implementation of the project<br>in real time) <sup>1,2</sup> |   |
|--|--|---|--|---|
| <b>Expected<br/>accomplishments</b>  | <b>Planned activities</b>  | <b>Estimated<br/>costs (US\$)</b>           | <b>Implemented activities<sup>3</sup></b>  | <b>Actual expenditures<sup>4</sup><br/>(US\$)</b> |
| EA1. Improved assessment of housing and land management sectors in Belarus | A1.1. Preliminary mission to agree with the Government on the scope, objective, specific content and timeline of the preparation of the Country Profile<br>Individual contractor to support organization of the mission x 0.5 months x \$4,900   | 2,450<br>2,450                              |  |   |
|  | A1.2. Fact-finding mission to undertake interviews with government officials and other stakeholders to collect information<br>Individual contractor to support organization of the mission x 2 months x 4,900<br>1 mission x 5 consultants x \$2,100<br>1 mission x 2 staff x \$2,100<br>Contractual services (interpretation and logistical services) | 27,250<br>9,800<br>10,500<br>4,200<br>2,750 |  |   |
|  | A1.3. Conduct of analysis and drafting of chapters of the Country Profile by international experts with the support of national experts<br>5 international consultants to draft the chapters x \$ 6,000<br>Contractual services (translation)  | 32,200<br>30,000<br>2,200                   |  |   |
| Budget summary   |  | \$61,900                                    |  |   |
| 13% of Programme Support Costs (rounded)                                   |  | \$8,100                                     |  |   |
| <b>Total (rounded):</b>  |  | <b>\$70,000</b>                             | <b>Total:</b>  |   |

<sup>1</sup> The secretariat shall inform EXCOM in case of unexpected developments or serious problems of any kind in the project implementation.

<sup>2</sup> Questions from member States on project implementation will be forwarded to the secretariat.

<sup>3</sup> Relevant information should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity and include the following:

(a) For an advisory service (including at a workshop/seminar/training organized by other organizations): title; venue; dates; project expenditures; and hyperlink(s) to presentation(s) and other relevant documents;

(b) For a workshop/conference/training organized by UNECE: title; venue; dates; project expenditures; and hyperlinks to the meeting agenda, list of participants, presentation(s) made by UNECE, conference documents, training materials and reports;

(c) For a consultancy: project expenditures; hyperlinks to the consultancy ToR and main outputs (study, report, training material, presentation, etc.) produced by the consultant/s;

(d) For other outputs not included under bullet points above: hyperlink to relevant documents.

<sup>4</sup> Relevant financial information – certified by the Executive Office - should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity.