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Steering Committee on Trade Capacity and Standards

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Item 4(d) of the agenda

Programme of work 2016-2017

Draft programme of work of the trade subprogramme for 2016-2017

Note by the Secretariat

Introduction

1. The present document sets out the draft programme of work of the trade subprogramme (“the subprogramme”) for 2016–2017. The Steering Committee on Trade Capacity and Standards (“the Committee”) is invited to adopt it and recommend to the Executive Committee (Excom) for approval. Any subsequent additional, discontinued or carried over outputs will be reflected in the Integrated Monitoring and Document Information System (IMDIS) used by the Secretariat for the planning, monitoring and reporting on the implementation of the programme. The results of the implementation of the programme of work will be submitted to the Steering Committee in the Programme Performance report for the biennium 2016-2017.
2. The draft programme of work applies a results-based management (RBM) approach, a broad management approach which establishes logical relationship between the hierarchical results (outputs – outcomes – impact) known as ‘results chain’, the resources (human and financial) known as ‘inputs’ and the external factors (strategic, governance, operational, financial) which can prevent from achieving the objective.
3. The outputs/activities in the draft programme of work correspond to those contained in the ECE proposed programme budget for 2016–2017. They fall into the following main categories: (a) meetings and related parliamentary documentation; (b) other substantive activities; and (c) technical cooperation, including advisory services, training courses, seminars, workshops, and field projects.
4. The outcomes/expected accomplishments, with corresponding indicators of achievement and performance measures are presented in Annex I in the form of a logical framework.

5. The details of the proposed publications are provided in Annex II. The overall ECE legislative mandates and those specific for the subprogramme are listed in Annex III.

I. Objective, strategy and external factors

6. The objective of the subprogramme is to strengthen trade facilitation and trade-related economic cooperation in the ECE region and beyond.

7. The responsibility for the subprogramme is vested in the Economic Cooperation and Trade Division, previously Economic Cooperation, Trade, and Land Management Division

8. The external factors of the subprogramme comprise: (a) there is political will and cooperation among Governments and international organizations; (b) there is demand from public and private sectors for ECE standards and recommendations; (c) member States provide the necessary information; (d) there is active participation by experts in ECE technical meetings; and (e) donors provide extra-budgetary funding

II. Outputs/activities to be delivered during the biennium 2016–2017

A. Servicing of intergovernmental and expert bodies

(a) Steering Committee on Trade Capacity and Standards

i) Substantive servicing of meetings

a. Annual sessions of the Steering Committee on Trade Capacity and Standards (8 half-day meetings)

b. Sessions of the Bureau of the Steering Committee on Trade Capacity and Standards (8 half-day meetings)

ii) Parliamentary documentation

a. Reports of the Steering Committee on Trade Capacity and Standards (two reports)

b. Documents for the Steering Committee on Trade Capacity and Standards (approximately 14 documents)

(b) Working Party on Regulatory Cooperation and Standardization Policies

i) Substantive servicing of meetings

Annual sessions of the Working Party (10 half-day meetings)

ii) Parliamentary documentation

Reports of the Working Party (two reports); set of documents for the annual sessions of the Working Party, including reports of the ad hoc team of specialists on regulatory techniques and the Advisory Group on Market Surveillance (approximately 14 documents);

- (c) Working Party on Agricultural Quality Standards
 - i) Substantive servicing of meetings
 - a. Annual sessions of the Working Party (14 half-day meetings)
 - b. Sessions of the Specialized section on standardization of dry and dried produce (14 half-day meetings)
 - c. Sessions of the Specialized section on standardization of fresh fruit and vegetables (16 half-day meetings)
 - d. Sessions of the Specialized section on standardization of meat (10 half-day meetings)
 - e. Set of sessions of Specialized section on standardization of seed potatoes (12 half-day meetings)
 - ii) Parliamentary documentation
 - a. Reports of the Working Party (2 reports)
 - b. Set of documents for the annual sessions of the Working Party, including consolidated texts of revised and new standards (approximately 50 documents)
 - c. Reports of the specialized sections (8 reports)
 - d. Set of documents for the specialized sections (approximately 60 documents)
- (d) Centre for Trade Facilitation and Electronic Business (CEFACT)
 - i) Substantive servicing of meetings
 - a. Annual sessions of the CEFACT plenary (12 half-day meetings)
 - b. Meetings of the CEFACT Forum (40 half-day meetings)
 - c. Meetings of the CEFACT Bureau (36 half-day meetings)
 - d. Meetings of the Management Group of the memorandum of understanding on electronic business (8 half-day meetings)
 - ii) Parliamentary documentation
 - a. Reports of CEFACT plenary (2 reports)
 - b. Set of documents for the CEFACT plenary, including standards and recommendations (approximately 40 documents)
 - c. Reports of the CEFACT Forum to the plenary (2 reports)
 - d. Studies on topics related to trade facilitation implementation issues in transition economies (2 studies)

B. Other substantive activities

- (a) Recurrent publications
 - Summary of UNECE Trade Facilitation Best Practices and Recommendations (1)
- (b) Non-recurrent publications
 - (i) Studies on Regulatory and Procedural barriers to Trade in a country to be decided (2 studies)

- (ii) Explanatory brochures on a UNECE Standard (tentatively on Lambs Lettuce; and Almonds) (2)
- (iii) Guide for risk assessment in agricultural trade (1)
- (iv) Trade Facilitation Recommendations (3)
- (v) Brochure on Trade Facilitation (1)
- (vi) Single Windows Interoperability – Best Practices and Experiences (1)
- (vii) Aid for Trade – Resource Material for Trade Development (1)
- (viii) Cross border trade in agricultural supply chains (1)
- (ix) Guide for assessment of shortcomings in agriculture supply chains and improvement of trade efficiency (1)
- (x) Guide on education on standards-related issues (1)
- (xi) Guidelines on best practice in market surveillance (1)

- (c) Booklets, fact sheets, wallcharts, information kits
 - (i) Information kit on standardization policies (1)
 - (ii) Information brochure on agricultural standards (1)
 - (iii) Information brochures on trade facilitation and electronic business (2)
 - (iv) Information brochure on Steering Committee on Trade Capacity and Standards (1)
 - (v) Explanatory videos on agricultural standards, trade facilitation and regulatory issues (2 videos)
- (d) Press releases, press conferences
 - Annual set of press releases to be issued on the occasion of meetings, forums and the issuance of publications (2)
- (e) Technical material
 - (i) Maintenance of the website providing meeting documents, publications and other information on activities related to the subprogramme (2)
 - (ii) Capacity-building material for the structured analysis of cross-border trade business processes (1)
 - (iii) Maintenance of the CEFACT project management site (2)
 - (iv) CEFACT Business Requirements Specifications Library (2)
 - (v) CEFACT Core Component Libraries (4)
 - (vi) CEFACT Schema Libraries (4)
 - (vii) Set of United Nations Code for Trade and Transport Locations (2)
 - (viii) United Nations Trade Data Interchange Directory, also known as the United Nations Electronic Data Interchange for Administration, Commerce and Transport (United Nations/EDIFACT) Directories (4)
 - (ix) ECE Standards and Recommendations for Trade and Electronic Business (2)
 - (x) ECE Set of Standards for Dry and Dried Produce (2)

- (xi) ECE Set of Standards for Fresh Fruit and Vegetables (2)
- (xii) ECE Set of Standards for Meat (2)
- (xii) ECE Set of Standards for Seed Potatoes (2)
- (xiv) Explanatory brochure on the UNECE Standards (1)
- (xv) ECE Guidelines for Seed Potato Inspectors (1).

C. Technical cooperation

- (a) Training courses, seminars and workshops
 - (i) Seminars on ECE agricultural quality standards (3)
 - (ii) Seminars to support the implementation of standards, recommendations, and guidelines on data harmonization, single window, trade facilitation and policy issues in general (approximately 6 seminars).

Annex I

The expected accomplishments, indicators of achievement and performance measures for 2016-2017

<i>Expected accomplishments of the Secretariat</i>	<i>Indicators of achievement</i>
(a) <i>Increased consensus on best practices and strengthened implementation of ECE recommendations, norms, standards, guidelines and tools for trade facilitation and electronic business</i>	(i) <i>Number of new and/or revised recommendations, norms, standards and tools for trade facilitation and electronic business adopted by the ECE</i>
	<p><i>Performance measures</i></p> <p>2012-2013: 24 new and/or revised instruments</p> <p>Estimate 2014-2015: 24 new and/or revised instruments</p> <p>Target 2016-2017: 22 new and/or revised instruments</p>
(b) <i>Increased consensus on best practices and strengthened implementation of ECE recommendations, norms, standards, guidelines and tools for regulatory cooperation</i>	(ii) <i>Number of page views of ECE key trade facilitation and electronic business recommendations, norms, standards, guidelines and tools, as a proxy for their use</i>
	<p><i>Performance measures</i></p> <p>2012-2013: Not available</p> <p>Estimate 2014-2015: Not available</p> <p>Target 2016-2017: 900,000 page views</p>
(c) <i>Increased consensus on best practices and strengthened implementation of ECE recommendations, norms, standards, guidelines and tools for agricultural quality standards</i>	(i) <i>Number of new and/or revised recommendations and tools for regulatory cooperation adopted by the ECE</i>
	<p><i>Performance measures</i></p> <p>2012-2013: 2 new and/or revised recommendations and tools</p> <p>Estimate 2014-2015: 1 new and/or revised recommendations and tools</p> <p>Target 2016-2017: 2 new and/or revised recommendations and tools</p>
(c) <i>Increased consensus on best practices and strengthened implementation of ECE recommendations, norms, standards, guidelines and tools for agricultural quality standards</i>	(i) <i>Number of new and/or revised recommendations and standards on agricultural produce adopted by the ECE</i>
	<p><i>Performance measures</i></p> <p>2012-2013: 25 new and/or revised recommendations and standards</p> <p>Estimate 2014-2015: 25 new and/or revised recommendations and standards</p> <p>Target 2016-2017: 25 new and/or revised recommendations and standards</p>
	(ii) <i>Number of implementations of existing, new or revised ECE agricultural quality standards by member States</i>

	<i>Performance measures</i>
	2012-2013: 970 implementations
	Estimate 2014-2015: 1,000 implementations
	Target 2016-2017: 1,000 implementations

	<i>(iii) Number of opened PDF files with ECE recommendations and standards on agricultural produce, as a proxy for their use</i>
	<i>Performance measures</i>
	2012-2013: Not available
	Estimate 2014-2015: Not available
	Target 2016-2017: 45,000 files

<i>d) Enhanced national capacity of member States for the implementation of ECE recommendations, norms, standards, guidelines and tools</i>	<i>(i) Number of new national actions to implement ECE recommendations, norms, standards, guidelines and tools</i>
	<i>Performance measures</i>
	2012-2013: Not available
	Estimate 2014-2015: Not available
	Target 2016-2017: 4 national actions

Annex II

Details of proposed publications for 2016-2017

A. Recurrent publications

<i>Item no.</i>	<i>Title</i>	<i>Mandate</i>	<i>Print and/or electronic</i>	<i>Size</i>	<i>No. of pages</i>	<i>Original language(s)</i>	<i>Translated language(s)</i>	<i>No. of copies and language(s)</i>
1	Summary of UNECE Trade Facilitation Best Practice and Recommendations	ST/SGB/2012/2; ECE/TRADE/C/CEFACT/2010/1 5/Rev.5, para. 6	Electronic	A4	20	E	R	

B. Non-recurrent publications

<i>Item no.</i>	<i>Title</i>	<i>Mandate</i>	<i>Print and/or electronic</i>	<i>Size</i>	<i>No. of pages</i>	<i>Original language(s)</i>	<i>Translated language(s)</i>	<i>No. of copies and language(s)</i>
1	Regulatory and Procedural barriers to Trade in Albania	GA resolution A/RES/68/199, para.2	Print and electronic	A4	170	E; R		E-100; R-100
2	Regulatory and Procedural barriers to Trade in a country to be decided	GA resolution A/RES/68/199, para.2	Print and electronic	A4	170	E; R		E-100; R-100
3	Explanatory brochure on a UNECE Standard (tentatively: on Lambs Lettuce)	GA resolution 65/142 preamble; GA 68/199 preamble	Electronic	A4	80	E; F; R		
4	Explanatory brochure on a UNECE Standard (tentatively: on Almonds)	GA resolution 65/142 preamble; GA 68/199 preamble	Electronic	A4	80	E; F; R		
5	Guide for risk assessment in agricultural trade	GA resolution 65/142 preamble; GA 68/199 preamble	Electronic	A4	40	E; F; R		
6	Trade Facilitation Recommendations (2016A)	ST/SGB/2012/2; ECE/TRADE/C/CEFACT/2010/15/Rev.5, para. 6	Electronic	A4	30	E; F; R		
7	Trade Facilitation Recommendations	ST/SGB/2012/2; ECE/TRADE/C/CEFACT/2010/15/Rev.5, para. 6	Print and electronic	A4	25	E; F; R		E-100, F-100,

<i>Item no.</i>	<i>Title</i>	<i>Mandate</i>	<i>Print and/or electronic</i>	<i>Size</i>	<i>No. of pages</i>	<i>Original language(s)</i>	<i>Translated language(s)</i>	<i>No. of copies and language(s)</i>
	(2016B)	ACT/2010/15/Rev.5, para. 6						R-100
8	Brochure on Trade Facilitation	ST/SGB/2012/2; ECE/TRADE/C/CEF ACT/2010/15/Rev.5, para. 6	Electronic	A4	15	E	R	
9	Trade Facilitation Recommendations (2017A)	ST/SGB/2012/2; ECE/TRADE/C/CEF ACT/2010/15/Rev.5, para. 6	Print and electronic	A4	32	E; F; R		E-100, F-100, R-100
10	Single Windows Interoperability – Best Practices and Experiences	ST/SGB/2012/2; ECE/TRADE/C/CEF ACT/2010/15/Rev.5, para. 6	Print and electronic	A4	35	E; F; R		E-100, F-100, R-100
11	Aid for Trade-Resource Material for Trade Development	GA resolution A/RES/68/199 , paragraph 19	Print and electronic	A4	30	E; R		E-100, R-100
12	Cross border trade in agricultural Supply chains	ST/SGB/2012/2; A/68/6 (Sect. 35) AE.; GA resolution 68/246	Print and electronic	A4	50	E; R		E-100, R-100
13	Guide for assessment of shortcomings in agriculture supply chains and improvement of trade efficiency	ST/SGB/2012/2; A/68/6 (Sect. 35) AE.; GA resolution 68/246	Print and electronic	A4	30	E; R		E-100, R-100
14	Guide on education on standards-related issues	General Assembly Resolution A/RES/66/288 para 231	Print and electronic	A4	120	E; R		E-100, R-100
15	Guidelines on best practice in market surveillance	(RES/39/248), para 2	Print and electronic	A4	120	E; R		E-100, R-100

C. Promotional Material

<i>Item no.</i>	<i>Title</i>	<i>Mandate</i>	<i>Print and/or electronic</i>	<i>Size</i>	<i>No. of pages</i>	<i>Original language(s)</i>	<i>Translated language(s)</i>	<i>No. of copies and language(s)</i>
1	Information kit on	General Assembly	Print and	A4	10	E		E-100,

<i>Item no.</i>	<i>Title</i>	<i>Mandate</i>	<i>Print and/or electronic</i>	<i>Size</i>	<i>No. of pages</i>	<i>Original language(s)</i>	<i>Translated language(s)</i>	<i>No. of copies and language(s)</i>
	standardization policies	Resolution A/RES/66/288 para 231	electronic				F;R	F-100, R-100
2	Information brochure on agricultural standards	GA resolution 65/142 preamble; GA 68/199 preamble	Print and electronic	A4	8	E	F;R	E-100, F-100, R-100
3	Information brochures on trade facilitation and electronic business	ST/SGB/2012/2; ECE/TRADE/C/C EFACT/2010/15/ Rev.5, para. 6	Print and electronic	A4	8	E	F;R	E-100, F-100, R-100
4	Information brochures on trade facilitation and electronic business	ST/SGB/2012/2; ECE/TRADE/C/C EFACT/2010/15/ Rev.5, para. 6	Print and electronic	A4	8	E	F;R	E-100, F-100, R-100
5	Information brochure on Steering Committee on Trade Capacity and Standards	GA resolution A/RES/68/199, para.2	Print and electronic	A4	8	E	F;R	E-100, F-100, R-100
6	Explanatory videos on agricultural standards, trade facilitation and regulatory issues	ST/SGB/2012/2; ECE/TRADE/C/C EFACT/2010/15/ Rev.5, para. 6; GA resolution 65/142 preamble; GA 68/199 preamble; General Assembly Resolution A/RES/66/288 para 231	Print and electronic	A4	8	E	F;R	E-100, F-100, R-100
7	Explanatory videos on agricultural standards, trade facilitation and regulatory issues	ST/SGB/2012/2; ECE/TRADE/C/C EFACT/2010/15/ Rev.5, para. 6; GA resolution 65/142 preamble; GA 68/199 preamble; General Assembly Resolution A/RES/66/288 para 231	Video	A4	8	E	F;R	E-100, F-100, R-100

Annex III

Legislative mandates

A. Overall ECE legislative mandates

1. Resolutions of the General Assembly

<i>Res No.</i>	<i>Title</i>
55/2	United Nations Millennium Declaration
57/144	Follow-up to the outcome of the Millennium Summit
57/253	World Summit on Sustainable Development
57/270 B	Integrated and coordinated implementation of and follow-up to the outcomes of the major United Nations conferences and summits in the economic and social fields
60/248	Special subjects relating to the proposed programme budget for the biennium 2006-2007
65/185	Implementation of the outcome of the World Summit for Social Development and of the twenty-fourth special session of the General Assembly
68/222	Development cooperation with middle-income countries
66/288	The future we want
67/10	Cooperation between the United Nations and the Eurasian Economic Community
67/13	Cooperation between the United Nations and the Black Sea Economic Cooperation Organization
67/14	Cooperation between the United Nations and the Economic Cooperation Organization
67/15	Cooperation between the United Nations and the Shanghai Cooperation Organization
67/83	Cooperation between the United Nations and the Council of Europe
68/204	Follow-up to the International Conference on Financing for Development
68/212	Protection of global climate for present and future generations of humankind
68/225	Specific actions related to the particular needs and problems of landlocked developing countries: outcome of the International Ministerial Conference

<i>Res No.</i>	<i>Title</i>
	of Landlocked and Transit Developing Countries and Donor Countries and International Financial and Development Institutions on Transit Transport Cooperation
67/226	Quadrennial comprehensive policy review of operational activities for development of the United Nations system
68/230	South-South cooperation
67/264	Cooperation between the United Nations and the Organization of Islamic Cooperation
67/290	Format and organizational aspects of the high-level political forum on sustainable development
68/6	Outcome document of the Special Event to follow up on efforts made towards achieving the Millennium Development Goals

2. Resolutions of the Economic and Social Council

<i>Res No.</i>	<i>Title</i>
2006/38	Workplan on reform of the Economic Commission for Europe and revised terms of reference of the Commission
2012/30	Role of the Economic and Social Council in the integrated and coordinated implementation of and follow-up to the outcomes of the major United Nations conferences and summits, in the light of relevant General Assembly resolutions, including resolution 61/16
2013/1	Outcome of the review of the 2005 Reform of the Economic Commission for Europe
2013/16	Mainstreaming a gender perspective into all policies and programmes in the United Nations system

3. Others

<i>Res No.</i>	<i>Title</i>
ECE/AC.21/ 2002/8	Declaration on the establishment of a Transport, Health and Environment Pan-European Programme (THE PEP) adopted at the Second High-level Meeting on Transport, Health and Environment

<i>Res No.</i>	<i>Title</i>
A (64)	The Work of the Economic Commission for Europe

B. Legislative mandates specific to the subprogramme

1. Resolutions of the General Assembly

<i>Res No.</i>	<i>Title</i>
65/185	Implementation of the outcome of the World Summit for Social Development and of the twenty-fourth special session of the General Assembly
68/198	Information and communications technologies for development
68/199	International trade and development
67/264	Cooperation between the United Nations and the Organization of the Islamic Conference

2. Economic and Social Council resolution

<i>Res No.</i>	<i>Title</i>
1991/76	Promotion of interregional cooperation in the area of international trade facilitation

3. Economic and Social Council decision

<i>Res No.</i>	<i>Title</i>
1997/225	Economic Commission for Europe Recommendation 25, entitled "Use of the UN/EDIFACT Standard"
