Proposal for the Terms of Reference of the informal group on WLTP

- 1. In its November 2007 session, WP.29 decided to set up an informal group under GRPE to prepare, within the next 2 years, a roadmap for the development of the Worldwide harmonized Light vehicles Test Procedure (WLTP).
- 2. The goal of the informal group is to propose to GRPE, for its January 2010 session a roadmap for establishing a WLTP gtr, including suggestions for the organization of the future work.
- The informal group shall try to identify the milestones in the roadmap on which a
 consensus of the 1998 Agreement contracting parties is necessary before WLTP gtr project
 is put for consideration in AC3
- 4. In order to meet the GRPE January 2010 deadline, the mandate for the informal group shall be limited, in a first step, to October 2009.

Proposal for Rules of the Procedures

- 1. The informal group is open to all participants of GRPE. A limitation of number of participants from any country and organization to participate in the informal group is actually not foreseen.
- 2. A Chairperson and a Technical Secretary will govern the informal group.
- 3. The official language of the informal group will be English.
- 4. All documents and/or proposals shall be submitted to the Technical Secretary of the group in a suitable electronic format in advance of the meeting. The group may refuse to discuss any item or proposal which has not been circulated 10 working days in advance.
- 5. An agenda and related documents will be circulated to all members of the informal group at least two weeks in advance of all scheduled meetings.
- 6. The process will pursue consensus. When consensus can not be reached, the Chairperson of the group shall present the different points of view to GRPE.
- 7. The progress of the informal group will be reported to GRPE orally or as an informal document by the chairperson or another participant of the group.
- 8. All working papers should be distributed in digital form. A specific website will be created and URL will be noticed to all related parties.