

**To:** Members of TAG  
**From:** Alistair Jones, TAG Chair

<b>Technical Advisory Group Meeting</b> <b>1st May 2019</b> <b>MINUTES</b>
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*Attendees:* Alistair Jones (Chair), Karin Ask, Frank Denelle, Johann Gotsis, Ulrich Kral, Michael Neumann, Marco Petitta, Satinder Purewal

*Apologies:* Charlotte Griffiths, Sigurd Heiberg, Julian Hilton, Hari Tulsidas

**TAG membership**

1. Johann Gotsis was welcomed to the TAG as the incoming chair of the Minerals Working Group (MWG), taking over from Michael Neumann. Michael is thanked for his work in chairing MWG and his input to the TAG. He will remain a member of MWG.
2. Marco Petitta was welcomed to the TAG as the chair of the newly-formed Groundwater Working Group (GWG)

**Approval of draft agenda**

Document: Draft agenda

3. The draft agenda was approved.

**Minutes of previous TAG meeting**

Document: Draft minutes TAG Call 26Mar2019

4. The draft minutes of the 26<sup>th</sup> March 2019 meeting were approved.

**Matters arising**

5. Status of actions from the last TAG call:

*Action 1: TAG members will email any comments on the UNRMS concept document to Julian and Hari by 1st April.*

Completed with several comments sent

*Action 2: Alistair will confirm TAG support for presentation of the UNRMS concept document at EGRM-10 to the Bureau by end 27th March.*

Completed

*Action 3: TAG will email any additional comments on the TAG annual report to Alistair by 4th April*

Completed with comments received from several members

*Action 4: Alistair will email to TAG an updated draft presentation and a draft report by 9th April*

Completed and final presentation and report agreed

## **TAG discussion of EGRM-10**

Document: TAG\_annual\_report \_ UNFC\_update\_EGRC-10\_190419

6. The TAG discussed some of the topics which would arise during the EGRM-10 meeting in order to share views and identify any key recommendations. The discussion covered: TAG annual report, UNFC update, development of UNRMS and the Sectoral work.
7. The TAG annual report and presentation had previously been circulated, comments received and a final version developed. The conclusions were reviewed and agreed, including the importance of application and adoption of UNFC. The role of promotion and education to support adoption was highlighted by TAG members

**Action 1:** In the TAG presentation, Alistair will raise the importance of promotion and education to support adoption of UNFC.

8. Prior to EGRM-10 the TAG had discussed the UNFC update and recommendations, and the Bureau had identified various alternative ways forward. As a result of Working Group and Bureau discussions during the earlier part of the week, a proposal had been made to develop a minimum update to be completed in 2019. This would focus on using common terminology, but would not make changes to the classification, so as to minimise the impact on existing Specifications and Bridging Documents. The TAG supported this proposal.

**Action 2:** Alistair will suggest, to EGRM chair, withdrawing the EGRM-10 TAG presentation on the UNFC update in order to avoid confusion in the EGRM meeting and to support the proposal of a simple UNFC update

9. A more significant update to UNFC will be considered after 2019. One issue discussed was the complexity of UNFC and that new users find it difficult to understand. Effort should be put into simplification and making it more accessible.
10. One suggestion is that major changes, further to the 2019 UNFC update, should be part of UNRMS.
11. The TAG supports development of the UNRMS, but agreed that further definition of scope and content are required as a next step.
12. UNRMS will build on UNFC. It is important that UNFC continues to exist since it is a valuable document and much ongoing work depends on it.
13. A potential benefit of UNRMS is to help integrate projects involving more than one commodity e.g. Injection for Geological Storage as part of a project also involving production of energy resources.
14. The WG chairs shared some key topics to be presented at the EGRM-10 meeting. Whilst work programmes are challenging no controversial items were identified for discussion. The topics are not summarised in these minutes since fuller descriptions are documented in the EGRM-10 presentations.

## **Review of TAG ToR, performance and organisation**

Document: TAG ToR 171213

15. The TAG Terms of Reference are considered to be appropriate for current use. They do not mention UNRMS and so it may be appropriate, in time, to update include development of UNRMS.

**Action 3: Alistair will discuss with the Bureau whether the TAG ToR should be updated to include work on UNRMS**

16. The TAG ToR includes a summary of the generic role of each Working Group. Alistair commented that different working Groups had developed different additional documents (ToR and/or work plans) to set direction and process for their groups. There is not a common format or style. Alistair emphasised that most import is the effective functioning of each group and he does not propose requesting a fixed format, to avoid unnecessary process.

17. The TAG considered that it has operated effectively during the past year. It is sometimes difficult for WG chairs to attend a TAG call. In this case it is very helpful if the WG chair submits any comments on agenda items to the TAG chair, so these can be shared with the rest of the TAG.

18. It was suggested that it would be helpful to have representation from each of the WGs on the Competent Persons Task Force (CPTF).

**Action 4: Alistair will discuss the suggestion of representation from each WG on the CPTF with the Bureau chair and the Chair of the CPTF**

19. It was suggested that it would be helpful to improve integration between the TAG and Working Groups and Task Forces who are not part of TAG. One suggestion was to include all WG and TF chairs in the TAG. Another was to improve communication, perhaps through quarterly meetings.

**Action 5: Alistair will discuss how to improve integration with other WGs and TF with the Bureau**