

Revised rules 22 and 23 of the rules of procedure

BUREAU

Rule 22

1. The Bureau shall consist of not more than 10 members, as follows:
 - (a) The Officers;
 - (b) Representatives of other Parties.
2. At the commencement of each meeting, the members of the Bureau other than the Officers shall be elected by the Parties present at the meeting, taking into account the need for a balanced representation of the different geographical subregions of ECE and gender. They shall be eligible for re-election. Candidatures shall be communicated by the Parties to the secretariat at least eight weeks ahead of the meeting. The secretariat shall communicate the list of candidates to the Parties at the latest six weeks before the meeting.
3. The Bureau shall be chaired by the Chair of the Conference of the Parties. If the Chair is absent or is unable to complete his or her term of office or to perform his or her functions, a Vice-Chair shall act as Chair.
4. The terms of reference of the Bureau shall be established by the Conference of the Parties.
5. The Bureau of the Conference of the Parties may conduct its business in a specific language, indicated in its terms of reference.
6. These rules of procedure shall apply, *mutatis mutandis*, to the proceedings of the Bureau. Rules 14 to 18 and 47, 48, and 49 shall not apply to their proceedings. A representative may speak in a language other than the working language if he or she provides for interpretation into the working language.
7. In case a representative of a Party or other member State or regional economic integration organization is unable to complete their term of office or to perform his or her function, the Party or other member State or regional economic integration organization may appoint another representative. In this case the Party or other member State or regional economic integration organization shall notify the Chair and the secretariat without undue delay, and at least 14 days before the next meeting of the Bureau.

SUBSIDIARY BODIES

Rule 23

1. The Conference of the Parties may establish subsidiary bodies as it deems necessary for the performance of its functions and the implementation of the programme of work.
2. The Conference of the Parties shall determine the matters to be considered by these bodies.
3. The Conference of the Parties shall establish the terms of reference of such bodies. It may at any time terminate their mandate.
4. The subsidiary bodies of the Conference of the Parties may conduct their business in a specific language, indicated in the terms of reference of each subsidiary body.
5. In electing the members of the subsidiary bodies with a limited membership, the Conference of the Parties shall take account of the need for a balanced representation of the different geographical subregions of ECE and gender. The members of subsidiary bodies shall be eligible for re-election. Candidates shall be communicated by the Parties to the secretariat at least eight weeks ahead of the meeting. The secretariat shall communicate the list of candidates to the Parties at the latest six weeks before the meeting.

6. Unless the Conference of the Parties decides otherwise, subsidiary bodies shall elect their own chair and, as required, vice-chairs at the commencement of the first meeting of the subsidiary body after a meeting of the Conference of the Parties or when at least one third of the Parties present at the meeting request it.

7. These rules of procedure shall apply, *mutatis mutandis*, to the proceedings of subsidiary bodies. Rules 14 to 18 and paragraph 2 of rule 27 shall not apply to their proceedings.

8. In case an elected officer or member of a subsidiary body is unable to complete his or her term of office or to perform his or her functions, the Party to whom the member of the subsidiary body belongs may appoint another representative subject to notifying the chair of the respective subsidiary body and the secretariat without undue delay, and at least 14 days before the next meeting of the relevant body.